

**Instruction notes for completing this application:**

- For corporate application only
- Insert N/A if question not applicable
- Please refer to the "RIAWA Seed Industry Standards" where relevant
- The Online Training Module must also be completed by the company's representative and the Certificate of Completion forwarded with this application: <https://www.riawa.com.au/accreditation/training>

Please note that answering 'no' to any of the questions may not preclude an applicant from gaining Accreditation. The application questions are utilised to provide an overall picture of the applicant's capabilities, experience and knowledge.

<b>Accreditation Number:</b>	<b>Name of Business</b>
TBA	

**Please check the box on the left to show the contact information you would like listed on our website: you can choose to list your address, phone numbers and email. If you choose not to select any contact details then only your name will be shown.**

Check box to include	Street	City	State	Postcode
<input type="checkbox"/>	Address			
<input type="checkbox"/>	Phone			
<input type="checkbox"/>	Mobile			
<input type="checkbox"/>	Email			

1	Years company has been in seed business:
2	Regions worked and for whom. Please list:
3	Do you always keep accurate records and provide correct provenance seed when requested? Yes / No
4	Do you declare and label seed sourced from seed orchards or seed production areas as such? Yes / No
5	How do you examine seed to ensure it is of suitable quality for sale?
6	Which grades of RIAWA Seed Standards storage conditions do you offer? Indicate: Long Term Standard / Medium Term Standard / Minimum Standard
7	Describe your storage facilities, conditions (temperature and relative humidity) and how this is monitored / recorded, and containers. Provide photographs.
8	How do you monitor condition of seed stocks throughout their storage life?
9	How do you accurately verify the identity of collected species? Include names of botanists if used.
10	What precautions do you take when working in Phytophthora affected areas?
11	Do you collect seed from natural populations in a sustainable manner in accordance with RIAWA standards and FloraBank Guidelines ( <a href="https://www.florabank.org.au">https://www.florabank.org.au</a> )? Yes / No
12	When collecting do you ensure that vegetation is not unnecessarily damaged or understorey plants trampled? Refer FloraBank – Model Code of Practice. Yes / No
13	Do you have a suitable microscope to examine seed and carry out cut tests? Yes / No Please provide photograph

## RIAWA NATIVE SEED ACCREDITATION APPLICATION CORPORATE

14	How do you dry your collected seed? Describe methods used:															
15	Do you observe the Safety Issues for drying, extraction and cleaning of seed as stated in FloraBank Guidelines No. 2? Yes / No															
16	Please describe the systems you use to record collection information, provenance, storage, and supply details:															
17	Are you familiar with the Biodiversity Conservation Act 2016 (BC Act) and Biodiversity Conservation Regulations 2018 (BC Regulations) including licensing requirements and penalties for companies and individuals? Yes / No															
18	What systems do you have for training staff? Does this include education and training in the BC Act and Regulations?															
19	Do you ensure that all staff are appropriately licensed before allowing them to collect seed for you? Yes / No															
20	Do you use volunteer / unpaid workers to collect or process seed on commercial projects? Yes / No															
21	If seed is obtained from external collectors, how do you check they are appropriately licensed and accredited?															
22	Names of collectors nominating for individual accreditation (each collector must also complete an individual application form):															
23	<p><b>Signatures of all the company directors are required. Where the application is for a partnership signatures of both partners is required.</b></p> <p>I/we confirm that all the above details are correct. I/we have read thoroughly and will abide with the RIAWA Seed Industry Standards as published on their website. I/we agree to conduct all business operations in an ethical and honest manner. I/we agree to authenticate the provenance of all seed supplied. I/we have read through and understand the Flora Bank seed collection guidelines. As a supplier I/we will only supply seed as accredited seed when it has been supplied from an accredited collector and will follow applicable RIAWA seed standards when supplying seed.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="width: 30%;">Name (Print)</th> <th style="width: 40%;">Signature</th> <th style="width: 30%;">Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td></td> <td></td> </tr> </tbody> </table>	Name (Print)	Signature	Date	1			2			3			4		
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